



**PSYCHOLOGISTS IN HOSPITALS
AND HEALTH CENTRES**
SECTION
**PSYCHOLOGUES EN MILIEUX
HOSPITALIERS ET EN CENTRES
DE SANTÉ**

EXECUTIVE COMMITTEE MEETING MINUTES

Date: December 16, 2024

Attended: S Greenham, L Graff, A Pontefract, B Diplock, J Pellizzari, J Heintz-Grove, A. O'Callahan, S. Kidd

Regrets: K. Mothersill, K Collimore

1. Approval/ Additions to Agenda (All) - Approved
2. Approval of Minutes – November 18, 2024 - Approved with 1 amendment to attendees (add S Kidd)
3. Reports from Executive
 - a) Chair (Lesley)
 - Section submissions are in re featured speaker and AGM; graduate student symposium organized by Aidan and submitted for section review
 - Joint reception planning will be done closer to the convention with other section chairs, with decision on financial contribution to come to the executive. For past joint receptions, proportion of costs were in relation to size of section.
 - Lesley and Sean will collaborate to move the CPA Health Sector Task Force forward.
 - b) Secretary- Treasurer (Jane)
 - With a recent small boost in revenue from memberships, current balance is now \$2342.02.
 - Will need to consider what is a reasonable amount can contribute for the joint reception at the convention, once have planning details.
 - c) Student Report (Aidan)
 - 3 submissions were reviewed and packaged as a graduate symposium, submitted to the Section for CPA conference 2025 review
 - Ben supporting Aiden's role as student representative
 - Aiden is considering ideas to recruit student members to the PHHC section and noted ideas from the Rural and Northern section; members in CPA Student Section area also members of other sections, so may be the Section to liaise with in order to increase awareness of member benefits. Aiden will reach out to the student committee for ideas and support.

- Discussion – Aidan was updated on prior ideas from Section Executive, which included organizing a national webinar for doctoral clinical students (ie beyond CPA membership) to explore careers in the health system – could potentially draw from section executive and the Section 2024 early and established career award winners to participate in a panel, as a resource/speakers for the students.
- d) Communications
- Summary of why to join the section was sent to community of practice network; to be sent this week through Section listserv
 - Communications to recruit students – Aidan to support
 - Lesley has asked Section Chairs support lead for guidance on reach out to CPA members to highlight PHHC Section member benefits. Stephanie suggested connecting with the sections organizing the joint reception to request our section information be circulated among those listservs as we represent a work setting not area of practice so there will be logical overlap. We could also offer reciprocal information distribution via our listserv if applicable.
4. Bring forward for Decision/Action
- a) 2025 convention planning – updates –
- Conference abstracts – 1 submission in French will need a French language reviewer; Amanda and Stephanie can access colleagues for this; not clear if feedback needs to be in French; Joe to seek guidance from CPA regarding appropriate process
 - Unusually small number of section submissions this year – do not have data yet on overall submissions to 2025 conference; querying whether Section submissions are reflection of overall level
 - There are many options for people to submit under, considering format and sections; this may be impacting abstracts directed to PHHC;
 - Ben noted students may be hesitant to submit to this section as they are not yet ‘practicing’ in a hospital; this may be something to action /communicate to the students ahead of next year’s submissions?
 - At CPA level, could there be discussion to allow (eg) submitters to check up to 3 relevant sections and rank order, with identified sections sharing/dividing the reviews?
- b) CPA health sector working group – membership (Sean)
- Discussion of membership and representation for a nimble working group; targeting 8-10 for membership
 - Communications with CPA contacts has had slow response, impacting set up of this group; important to include those with direct experience in hospital sector, with consideration of university dept head or doctoral training director for workforce training lens
 - First meeting of working group would be to set terms of reference, specific goals/deliverables, data needs, and concrete direction to CPA for support needs from central office. Would include support to update the list of health system practice leads nationally that PHHC section currently holds
ACTION: Lesley/ Sean to meet early January and finalize membership based on suggestions to date, invite participants and set first meeting.
- c) National community of practice advocacy – meeting plan and date (Sean)
- Last meeting – April 2024
 - Time zone considerations – 1 pm Eastern, allows for participants nationally

- Chair for the meeting – Lesley to moderate; Stephanie as back up if needed. Proposed draft outline for the meeting precirculated by Sean
ACTION: Lesley to finalize date for early to mid-February with Section executive and presenters (Sean/Melissa); and communicate ASAP to the national community of practice network.
- d) Response to Canadian Psychology article update (Kerry) - Kerry unable to attend meeting
- Ideally response to the article could be drafted shortly so it will be accepted by the journal as a response in terms of timing, and could bring some balance to this national conversation
 - Amanda to reach out to Kerry to assist with coordinating a meeting early in January to map draft and timeline. Determined at October meeting Kerry would take the lead to draft, and check with journal editor that a response would be considered. Amanda and Ben to support, and executive to review draft before submitted.
 - Response will need to be concise and clearly dispel some of the inaccuracies and assumptions stated in the article.
- e) Psynopsis 2025 special edition
- PHHC invited as a section to lead a special edition on public sector psychology for Fall/Winter 2025
 - Executive to focus much of February meeting to brainstorm the goals and potential content/contributors; consider Hudd article as springboard for more detailed examples of leading practices and excitement in health sector. Will need to clarify if edition expected to include all public sector or health focus.

5. New Business

- a) CPA national survey; issue of very high attrition following first questions (up to 80%), so results potentially quite biased, not representative. Possible that those who dropped out did not have experience in the health system or interest so discontinued? Lesley reported Manitoba is tracking people leaving public sector, vulnerable points include within 6 months of finishing supervised practice and after reaching top of salary grid. Further information is needed to get national picture of this aspect of the practice landscape. Data obtained through targeted participation from practice leads, similar to the methodology being used for the national remuneration survey update, may provide more relevant information.

6. Meeting schedule

- a) January 20, 2025 12 EST (All)

7. Adjournment